

Welcome to Birchwood Christian School!

Home of the WARRIORS!

We are a faith-based, mission minded educational environment geared to meet the needs of families who are seeking a distinctively Christian education for their children.

Because we are passionately committed to preparing young people to engage our culture and our world with the gospel of Jesus Christ, we will only be enrolling students with a positive Christian testimony and lifestyle.

For Enrollment At BCS We Require:

- That every student will be a positive contributor to our educational and spiritual environment.
- That every student will be an active attendee and member of a Bible believing church.

We recommend (but do not require) that every student participate in Student Missions, on one or more of our athletic teams, and that every student take weekly lessons to master a musical instrument. Our goal is to provide an educational experience for your child that will be:

- *Rich in Relationships (God and Others);*
- *Rich in Responsibility (Leadership and Academics); and*
- *Rich in Righteousness (Faith and Character)*

Grace Required!!! Many challenges accompany the start-up of a new school. We are committed to achieving excellence in staffing, materials, and activities. Please expect things to continuously improve on a three to five year timeline. Pray specifically about:

- *Needed funds to expand our facility into a K-12 school;
- *Providing Scholarship tuition for students who cannot afford to attend;
- *Providing two 15 passenger vans for athletic and activity travel;
- *Families to 'host' BCS native students for the school year.
- *For God's hand of blessing to be upon this ministry!

Birchwood Christian School Tuition Schedule- 2010-2011

K3/K4 Mon through Friday 8:30-2:15PM	\$4,300
Mon/Wed/Fri 8:30-2:15 PM	\$3,000
Tues/Thurs 8:30-2:15 PM	\$2,000
(Drop off from 8:00-8:25AM)	

Grades K-12	First Student	(Oldest)	\$4,300
	Second Student		\$3,000
	Third Student		\$2,000
	Fourth and Additional Students		\$1,200

Note: Our desire is to help make Christian Education a reality for as many families as we possibly can. Families that sacrifice more than 10% of their gross income may wish to apply for financial assistance on our **Financial Aid Request Form**. *Families who sacrifice less than 10% of their gross income are encouraged to make a tax-deductible donation to the BCS Scholarship Fund in order to make Christian Education affordable to as many as possible.*

Registration Fee: \$50

Materials Fee (Due at Registration): \$250

Payment Option #1:

Payment in full by August 15, 2010 (\$150 discount per student)

Payment Option #2:

50% payment by August 15, 2010 (\$50 student/sem. discount)

50% payment by December 15, 2010

Payment Option #3:

10 monthly payments from August 1, 2010 through May 1, 2011 by Electronic Funds Transfer (ETF), check, or cash.

Credit Card Payment: You are welcome to pay by this method, however because of the associated fees BCS is not able to offer tuition discounts for full or 1/2 year payments made with credit cards. 5% will be added to monthly tuition fees paid by credit card.

Our Mission:

To prepare and equip students spiritually, educationally, and socially to effectively engage our culture and our world with the gospel of Jesus Christ.

BCS Educational Philosophy

It is the philosophy of BCS that..

1. God has given the parents the primary responsibility for the education of their children- the school functions as an extension of the home. Deuteronomy 6:4-7
2. Children need consistent Bible-based instruction from parents and teachers to develop Godly character and wisdom, and to live joyful, productive, and purpose-filled lives.

Admissions, Standards, Policy, and Procedures

1. Parents must be in agreement with the policies of BCS and will be held accountable to partner with the school staff and administration in reinforcing rules and policies with their children.
2. Students must desire to be a part of the BCS community, and be willing to submit to the standards, regulations and discipline by BCS leadership.
3. Registration is not official until all the completed forms are turned in and all applicable fees are paid.
4. Students enrolled in the 7th grade or who have not been enrolled in the Anchorage School District for one year are required to submit the results of a tuberculin skin test using the P.P.D. skin test. State required immunization records must be on file.
5. Each family is encouraged to fulfill 8 hours per semester of volunteerism in the classroom or during extracurricular-activities.

Chapel

A regularly scheduled worship and/or teaching time will be set aside each week for all of our students. Jr. and Sr. High students have a combined chapel, K 4&5 will be separate.

School Hours (8:00 a.m. to 2:15 p.m.)

School Schedule

7:45 a.m.	Doors Open
8:00- 8:46	Period 1
8:49-9:35	Period 2
9:38-10:24	Period 3
10:27-11:13	Period 4
11:13-11:48	Lunch
11:51-12:37	Period 5
12:40-1:26	Period 6
1:29-2:15	Period 7

School Closures

If BCS is closed due to weather or natural disaster the following local media stations will be notified: KAFC 93.7 FM KATB 89.3 FM KFQD 750 AM

Student Withdrawal Policy and Procedures

Our ability to provide textbooks, supplies, and staffing is dependent upon student tuition. Therefore it is BCS policy that all families who withdraw students prior to the end of a semester are bound by their tuition contract and are responsible to pay their semester tuition in full at the time of withdrawal. Academic records will not be released until all financial obligations are met.

Non-Discrimination Clause

Birchwood Christian School does not discriminate on the basis of race, color, gender, national or ethnic origin in the administration of its educational policies, admissions policies, scholarship, athletic or other school administered programs.

BCS Community Expectations and Guidelines

Our goal is to train leaders who exhibit highest principles of Christian servant-hood, self-discipline, and integrity, and who have a burden to strengthen and grow the body of Christ. As such, students are expected to be respectful, hard-working members of our educational community.

Leadership Commitments

All BCS, Administration, Teachers, Coaches, and Staff Members and committed to...

Respecting you...by listening to you

Challenging you to work for success academically and spiritually.

Encouraging you to strive for excellence.

Praying for you and your family.

Student Commitments

In Speech-I will encourage others. I will not use foul or abusive language, or words that tear down. I will avoid gossip and the spreading of rumors- asking myself, "Is it true, necessary and kind?"

In Conduct- I will not "bully" or promote violence of any kind.

With Property- I will respect school property and the property of others. I will not touch another person's belongings without his/her permission.

In Relationships- I will always use the Biblical guidelines and uphold a Christian standard for relationships.

In Honesty- I will be truthful and refuse to conceal wrong-doing.

In Appearance- I will dress according to the dress code to be modest and not distract others or bring unnecessary attention to myself.

In Learning- I will seek to understand and grow. I will consistently strive to do my best academically.

In Attendance- I will attend every class session unless I am sick or excused by a parent or teacher.

In Being Punctual- I will be on time to class and activities.

Lunch

BCS is a closed campus and does not sell or provide lunch. Students must bring a lunch to school.

Dress Code

Students will wear solid colored, plaid or striped polo shirts or 'oxford' style button down shirts and cotton twill pants (docked style) or nice jeans with only hip and rear pockets. Jeans must fit properly and be 'neat' in appearance. On Friday students may wear Christian T-shirts that fit properly and are in good condition. Girls may also wear solid colored skirts that reach below the knee. Tennis shoes dress shoes and hikers are acceptable- no toeless sandals or shoes. No hats, hoods or sunglasses are to be worn inside the school facility. Guys may not wear earrings. Girls may wear no more than two earrings per ear. No body piercing of any kind (other than earring) is allowed. No unnatural hair coloring is allowed.

Personal Grooming

For guys and girls hair is to always be clean, neatly combed, and above the eyebrows. Any hairstyle that draws unnecessary attention to the wearer is prohibited. Guys must wear their hair above the ears, though it may be long in back so long as it is neat and well-groomed. Guys must be clean-shaven at all times; side-burns may not extend below the earlobe. Girls may wear their hair in any manner that exhibits a feminine appearance.

Personal Property & Technology

Items not related to student academics should be left AT HOME. No weapons or self-defense items should ever be brought on campus, i.e. knives, guns, mace, etc. If such items are brought on campus it is grounds for immediate expulsion. Toys, personal music players and other such items will be confiscated and taken to the principle, and will be returned to the parent of the student.

Cell Phones/Pagers

Cell phones must be powered OFF before the beginning of first period, and must be out of sight at all times. It may be turned back on after the final class of the day has ended. Having cell phones or a pager on campus is a privilege. If a student uses his/her cell phone on campus during the regular school hours the phone will be taken away and must be retrieved from the school office by a parent.

Boundaries and OFF Limit Areas

Any area that is not under direct supervision of a staff member is off limits. Students who are found in an area that is OFF LIMITS will be immediately suspended from school. Students may not be in the building before 7:45AM without pre-arranged permission, and must out of the buildings by 2:45PM unless participating in an extracurricular school or church function.

Transportation

Arrival

Students will not be permitted on campus without permission until 7:45AM.

Departure

Students must be picked up or depart campus by 2:45 unless they are involved in a school sponsored extracurricular activity and/or event.

IMPORTANT!! General Discipline Guidelines IMPORTANT!!

BCS will not allow chronic disciplinary problems to negatively impact the educational environment of our students. Students who are defiant or disrespectful can expect immediate suspension from school for up to ten days. Students who continue to exhibit behavioral problems after suspension may be expelled for the semester, and will only be re-enrolled contingent upon a repentant heart and positive attitude.

Cheating and Plagiarism

Cheating is a breaking of academic integrity and involves one or more of the following actions:

1. To use, copy, or turn in another person's work.
2. Being in possession of a copied test/exam given by a teacher.
3. Failing to follow testing procedures given by a teacher.
4. Using any type of notes or "cheat sheet" during a test or exam.
5. Communicating in any way with another student during a test or exam.
6. Discussing an upcoming test/exam with a student who has already taken the exam.
7. Using/stealing the ideas and/or writings of another person and using them as your own, without giving proper credit to the original author.
8. Assisting another student to cheat as defined by any of the other examples.

Discipline for Cheating/ Plagiarism

As Christians, we recognize that cheating is a serious offense in God's eyes. Therefore, students found to be cheating will receive one or more of the following consequences:

- 1) A grade of "0" on the assignment and up to 10% semester grade reduction in the class; and/or
- 2) A semester grade of "F" in the class; and/or
- 3) Suspension from school for up to ten days; and/or
- 4) Expulsion from school for the remainder of the semester.

Vandalism, Graffiti, Theft, Assault

Immediate suspension or expulsion will result. Police will be immediately contacted in the case of criminal activity.

Student Drivers and Vehicles

Student drivers must submit a photocopy of their driver's license, vehicle registration, proof of insurance, and a completed *Parental Permission to Drive* form. Vehicles are to be parked in designated student parking and are to be locked at all times. Driving is a privilege which may be revoked due to irresponsibility behind the wheel or for excessive tardiness. **Students may not drive motorcycles on campus.**

Student Bicycles & Skateboards

Students who ride their bikes to school must provide their own lock and chain. The school assumes no responsibility for lost or stolen student property. No skateboards are permitted.

Student Attendance Policy and Procedures

Absences

Parents are asked to call the school office before 8:00AM if their student will be absent from or late for school. All school-work may be requested with this phone call. If the office is not contacted the parent will be notified of the student's absence.

Excused Absences

Any absence that a parent has excused his/her child for will be considered an excused absence. Typically such absences may include; illness, death of a family member, emergency, or family travel.

Pre-Approved Absences

A pre-approved absence is typically a medical or legal appointment or a family vacation. Parents must notify the school in writing or by telephone whenever the student will be missing school for such events. Students are responsible to pre-arrange make-up work for any class or classes that they will not be attending in such a circumstance.

Unexcused Absences

Any absence from school or class without the knowledge and permission of the parents and the school is unexcused. Disciplinary action and/or loss of credit for assignments may occur.

Accumulated Absences

If for any reason (except hospitalization) a student is absent for ten or more days in a single semester, no academic credit will be given to the student.

Tardy

A student will be considered tardy if he/she is not seated, quiet and prepared for class on time. Three tardies is considered excessive and will result in disciplinary action.

Leaving School During School Hours

BCS is a closed campus. Prior parental approval must be received at the school office before a student will be allowed to leave during school hours.

Illness and Medication Policy

If a student has a temperature of 100 degrees or more he/she will be sent home. If a student is need of medication during the school day it is the parent's responsibility to bring such medications to the school office with written instructions. School personnel will administer the medication. Under no circumstance should a student carry his or her own medication.

Lost & Found

Lost items will be turned into the school office and kept for a reasonable period of time. Unclaimed items will be donated to a local Christian charity.

Insurance Coverage

Students participating in extracurricular activities must have a proof of insurance on file at the school in order to participate. This also applies to field trips.

Student Academics

Grade Placement

High school students will be placed in a grade according to the number of credits he/she has earned.

0-6	9th Grade	Freshman
6.5-12	10th Grade	Sophomore
12.5-18	11th Grade	Junior
18.5 +	12th Grade	Senior

Students will only be allowed to participate in activities as a member of the class to which they are assigned by credits.

Grading Scale

A-:	90-91	A:	92-97	A+:	98-99
B-:	80-81	B:	82-87	B+:	88-89
C-:	70-71	C:	72-77	C+:	78-79
D-:	60-61	D:	62-67	D+:	68-69
F	59-Below				
I	Incomplete				
W/P	Withdrawal/Pass				
W/F	Withdrawal/Fail				

*Incompletes must be made up within two weeks of a quarters end or they will be failed.

GPA– Grade Point Average

Semester grades will be recorded on transcripts and used to calculate GPA. This will be used to determine academic honors and activity eligibility.

A	4	C	2	F	0
B	3	D	1		

Honor Roll

There are two levels to such:

Principal's Honor Roll: GPA 3.6 to 4.0

Honor Roll: GPA 3.0 to 3.5

Standardized Testing

In April of each year all students will be given standardized tests in order to monitor the achievement of individual students and the school.

Academic Probation

Students failing two or more courses during any grading period will be placed on academic probation. They will be given a quarter to improve their grades. If grades do not improve, a student may be expelled.

Students with Special Needs

BCS does not provide staffing or services for students with special needs. We will strive to meet the needs of every student enrolled, however some students may be refused enrollment based upon our inability to meet their educational needs.

Graduation Standards

You must complete 24 credits of high school courses in order to graduate from BCS. Course requirements:

<u>Subject</u>	<u>Credits</u>	<u>AK Requirements</u>
English	4	4
World History	1	1
U.S. History	1	1
AK. Studies	.5	.5
US Gov	.5	.5
Geography	.5	.5
Math	2	2
Science	2	2
Health	.5	.5
P.E.	.5	.5
Computer	1	0
Electives	7	9
Bible	4	0
Total	24.5 Credits	21.5 Credits

Exceptions

1. Transfer Students meeting Alaska graduation requirements and BCS grade level requirements will be granted exceptions.
2. It is highly recommended students complete at least 3 Math and 3 Science credits.
3. Students will receive .5 PE credit for the completion of two seasons of a varsity sport.
4. Students will receive .5 music credit for the satisfactory completion of one year of private lessons.
5. **Seniors must be enrolled full-time and may not graduate at semester.**

***Note: Private music lessons (piano, guitar, bass, drums, voice) may be offered Monday through Friday before and after school for \$25 per half hour lesson (dependent upon availability of qualified teachers). Enrollment is limited, and students will be given priority on a first come basis. Academic Credit (.5) is available for those who successfully complete a full year of private lessons.**

Course Scheduling and Request Priority

All secondary students enrolling for the next academic year will be given the course selection priority. The priority of course selection goes to rising seniors first, then to rising juniors, then rising sophomores, then to rising freshman.

Dropping and Adding Classes

A student may drop a class within the first week of the semester. Additions also must be made within the first week of the semester and must be approved by the teacher. ALL DROPS AND ADDITIONS MUST BE APPROVED BY THE ADMINISTRATION.

Homework

BCS believes that family time, athletics, and music are important. Therefore we commit to keeping homework at a minimum. We believe that we can accomplish great things educationally within the school day. High school students may enroll in a study period to help them complete work during the school day.

Extracurricular Activities

Participation in athletics/activities develops the student mentally, physically, socially, and spiritually. All participants are expected to maintain the same Biblical standards that are required during the school day. All students represent BCS at sporting events or activities, whether on or off campus, need to reflect Christian sportsmanship and or conduct at all times. Each coach/sponsor will have requirements that are specific to the sport or activity.

Eligibility

A. Grade Rule

Eligibility for the varying levels of participation will be based on the following:

- Varsity: grades 9-12/ Junior varsity: grades 9-11

B. Enrollment Rule

A student must be officially enrolled in BCS in order to participate in tryouts, practices or games.

C. Scholarship Rule

For a student to participate in extra curricular/athletic activities, he/she may not have an "F" in any subject and must maintain a cumulative average of 2.0. If a student is declared ineligible, he/she will not be allowed to participate in any event until the teacher(s) sign off that eligibility has been re-attained (minimum of one week).

D. Age Rule

A student shall not have reached the age of 19 on or before the first day of August of their senior year if he/she wishes to compete in varsity sports.

E. Use of Prohibited Substance Rule

If any student is found using drugs, alcohol or tobacco at any point in season or out of season (on or off campus) he/she will be deemed ineligible for a full semester, and will be reevaluated for the next semester's play at the discretion of the school administration.

Cost

First Sport: \$250 (Unless a parent volunteers a total of 16 hours for school year then \$100)

Additional Sports: \$100 each

Activities: Varies

Sickness and Attendance Policy

A. Sickness

1. If a student comes to school and goes home sick during the day, he/she will not be allowed to practice or participate in a sport/activity on that day.

2. If a student misses practice due to a doctor's order, he/she must bring a release from the doctor to once again begin practice.

B. Attendance

1. A student must be in school 3 full periods the day of competition to be eligible for participation that day.

2. Student/athletes must be on time to school the day following a game regardless of return time. If tardy to school the day after a game the following will be in effect:

a. 1st offense: warning

b. 2nd offense: 1 game suspension

c. 3rd offense: possible dismissal from the team.

Sportsmanship

Participants and fans are expected to be gracious in speech and action at all extra-curricular events. Our Christian testimony and witness is far more important than winning a competition. No negative speech shall be directed at players, coaches, officials, or fans at any time. The penalty for blatant unsportsmanlike behavior shall be:

Student/athlete: Removal from the competition/event, possible removal from the team/activity.

Parent: Removal from the competition/event.

Coach: First offense- Strong reprimand in permanent file and removal from competition/event.

Second Offense- Removal from coaching/ sponsoring responsibilities and forfeiture of stipend.

Student Missions

BCS students *and their parents* are encouraged to be a part of short-term summer mission trips to Alaska native villages and to Mexico and Guatemala. Students must raise their own support for these trips. Trips are open to both Middle School and High School students.

Verse: Philippians 4:13 I can do everything through him who gives me strength.

Mascot: Warriors

Emblem: Sword

Colors: Green and Gold

BCS Middle School

At BCS we believe Middle School students are in need of a warm, nurturing environment for learning. Middle School students are undergoing a great period of physical and emotional change. We want to foster close relationships with teachers and other students. Therefore, our Middle school students will spend the majority of their academic day with the same teacher. This allows teachers the greatest freedom to create a positive learning environment. Middle School students are held to the same standards for conduct and speech as our high school students.

BCS Statement of Faith

We believe...

The Godhead: We believe the Godhead exists in three Persons: Father, Son and Holy Spirit. These three persons are one God, having precisely the same nature and attributes.

John 10:30; John 1:1

Jesus Christ: We believe in His eternal existence as God; His Incarnation and Virgin Birth; His perfect life here on earth and death on the cross as the substitution atonement for sin; His literal, bodily resurrection from the dead; His present ministry of intercession in heaven; and His personal, future return to earth.

Matt. 1:18-25; 4:1-11; Luke 24; John 14; Phil. 2:5-11; Col. 1:13-22; 2:9

The Holy Spirit: We believe that the Holy Spirit, the third Person of the Godhead, convicts men of sin, regenerates, baptizes, indwells, seals and sets apart believers unto a holy life; that He keeps and empowers believers day by day; that He is the Teacher of the Word of God and our Guide for daily living.

1 Cor. 2:13; 2 Cor. 13:14; Gal. 5:13-25; 1 Thess. 5:19; 1 Tim. 3:16; 4:1; 2 Tim. 1:14

The Scriptures: We believe the Bible is the inerrant, inspired Word of God. The Bible is our supreme and final authority in matters of faith and life.

2 Tim. 3:15-17; Heb. 1:1-2; 4:12; 1 Peter 1:25;

2 Peter 1:19-21

Man: We believe that man was created innocent and pure and Adam fell through the sin of disobedience. Therefore, all people are corrupted in body, soul and spirit and need redemption. All people have the knowledge of God and choose to seek Him or not to seek Him.

Romans 1:19; 5:12; 1 Cor. 1:21-31; 15:19, 21-22; Eph. 2:1-22

Salvation: We believe that salvation is by grace alone, a free gift of God apart from works; salvation involves repentance, a turning from one's own way to God's way and will. Salvation is through personal faith in the Lord Jesus Christ; all who receive Jesus Christ are a new creation, and that true salvation will be evidenced by a changed life.

Romans 3:28; 6:23; John 3:16; James 2:14-26; 1 Peter 1:2-23; 1 John 1:6 to 2:11

Church: A New Testament church is a local body of believers who are associated by covenant in the faith and fellowship of the gospel. The church is an autonomous body, operating through Elder leadership under the Lordship of Jesus Christ. In addition to the local church, the New Testament speaks of the church as the universal body of Christ, which includes all of the redeemed of all the ages.

Matt. 16:15-19; 18:15-20; Acts 2:41-42, 47; 15:1-30; 16:5; 20:28; Phil. 1:1; Col. 1:18; 1 Tim. 3:1-15

Baptism and Communion: We believe that baptism is the immersion of a believer in water in the name of the Father, the Son, and the Holy Spirit. It is an act of obedience symbolizing the believer's faith in a crucified, buried, and risen Savior, the believer's death to sin, the burial of the old life, and the resurrection to walk in newness of life in Christ Jesus. Communion is a symbolic act of obedience whereby members of the church, through partaking of the bread and the fruit of the vine, memorialize the death of Christ and anticipate His second coming.

Matt. 3:13-17; 26:26-30; Rom. 6:3-5; 1 Cor. 10:16, 21; 11:23-29; Col. 2:12

The Future: We believe that every soul is eternal. We believe in the personal, visible, bodily return of Jesus Christ to earth; in the bodily resurrection of the just to eternal abide in the glory of God's presence, and in the bodily resurrection of the unjust to judgment and everlasting punishment.

1 John 2:28; 3:2; Jude 14; 1 Tim. 6:14; 2 Tim. 4:1, 8; Titus 2:13; Heb. 9:27-28