

BIRCHWOOD CHRISTIAN SCHOOL

Home of the Warriors!



22208 North Birchwood Loop Road
P.O. Box 670489
Chugiak, AK 99567

School Office: 907-688-2228

Fax: 907-688-2159

info@birchwoodwarriors.org

Birchwood Christian School

Admission Procedures

General Admission Standards: Birchwood Christian School is committed to preparing students to effectively engage our culture and world with the gospel of Jesus Christ. For this reason, we will only be enrolling students who are sincerely committed to our mission (Mt. 28:19-20).

Application Procedure: Use the following checklist to guide your application process. The following items need to be submitted before a student will be accepted for enrollment:

The Process:

Step One: Submit the items listed above.

_____ **Application for Admission**

_____ **\$300 per student (\$50 Reg. Fee/ \$250 Materials Fee)**

(Fee is refundable if Student is denied admission to Birchwood Christian School.)

_____ **Copies of report cards and standardized test results (Gr. 1st-12th)**

_____ **Student Questionnaire (Grades 6-12 only)**

_____ **Pastor's Reference Form**

_____ **Signed Partnership Agreement (Student & Parents)**

Step Two: Once accepted, submit required forms

_____ **Tuition Agreement & payment plan**

_____ **Activity Release Form**

_____ **Birth Certificate**

_____ **Immunization Record**

_____ **School Physical**

Birchwood Christian School admits students of any race, sex, national or ethnic origin to all rights, privileges, programs and activities generally made available to students at BCS. We do not discriminate on the basis of race, sex, or national or ethnic origin in the administration of our educational policies, scholarship and financial aid programs, athletic or any other programs.

Birchwood Christian School reserves the right to select students based upon academic performance, Christian commitment, philosophical agreement, and a willingness to cooperate with the BCS administration and to abide by school policies.

Application for Admission

Birchwood Christian School

School Year _____

Parent Information

Mr. & Mrs./ Mr./ Ms./ Dr./ Rev. _____

Address _____

City, State, Zip _____

Home Phone _____ cell (dad) _____ cell (mom) _____

Email _____ Method & best contact time _____

Relationship to Student: Mother Father Stepparent Other

Student's parents are: Married Separated Divorced Single Widowed

Name and address of non-custodial parent (optional) _____

Home Church _____ Pastor _____

Church Address _____

FATHER student resides with

MOTHER student resides with

Full Name _____

Occupation _____

Employer _____

Business Phone _____

Bus. Address _____

City/State/Zip _____

If parents share custody, please fill out a form for each parent.

Children Enrolling

Name _____ DOB _____ Applying for Grade _____

Name _____ DOB _____ Applying for Grade _____

Name _____ DOB _____ Applying for Grade _____

Name _____ DOB _____ Applying for Grade _____

Name _____ DOB _____ Applying for Grade _____

Name _____ DOB _____ Applying for Grade _____

Student Application

Please Fill Out for Each Student Enrolling

First Name _____ Initial _____ Last _____
First Name Used _____ DOB _____
Parent Name _____ Home Phone _____
Address _____ City _____ State _____ Zip _____
Applying for Grade _____ Academic Year 20__/_/____ Male ___ Female ___
K3/K4-M through F _____ K3/K4- M/W/F _____ or K/3 T/TH _____
Kindergarten through 12th grade School hours 8:00am -2:15 pm
Note: Must be potty trained before enrolling in K3 or K4.

Academic History

School	Address	Grades Attended	Reason for Leaving
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Academic Interests _____

What concerns do you have regarding your child's progress? _____

Has the student ever skipped or repeated a grade? __Y __N Which grade? _____
Explain: _____

Has the student ever been tested (I.E.P.), diagnosed, or enrolled in any special education program or special school? _____

Does the student have a history of any of the following: discipline problems, suspensions, expulsions, excessive absences? If YES, explain. _____

Please sign below to indicate your agreement with and willingness to cooperate with Birchwood Christian School in the Christ-centered education of your child.
Signature of parent/guardian _____ Date _____

Birchwood Christian School Partnership Agreement

Parents and Students in All Grades MUST Read and Agree With the Following Guidelines

I. Commitment of Students

- A. I will maintain a courteous, respectful, and friendly attitude towards others.
- B. I will work responsibly in the classroom without regularly distracting others.
- C. I will display a Christ-like attitude in speech and action.
- D. I will dress neatly and modestly, keeping my body clean and well-groomed.
- E. I agree with and will follow all policies outlined in the *Student Handbook*.

II. Commitment of Parents

- A. I will be courteous and respectful towards school personnel at all times.
- B. I will never speak disrespectfully of school personnel in front of my children.
- C. I will offer grace and forgiveness in the face of difficulty or disagreement.
- D. I will seek resolution to conflict in a Christ-like manner (Mt. 18:15-17).
- E. I will support this ministry through prayer, speech and action.

III. Commitment of the School

- A. We will be courteous and respectful towards parents and students at all times.
- B. We will offer grace and forgiveness in the face of difficulty or disagreement.
- C. We will seek resolution to conflict in a Christ-like manner (Mt. 18:15-17).
- D. We will support our students and families through prayer, speech and action.
- E. We will strive to provide an excellent school experience for our students.

I agree to support and abide by the policies listed in the BCS Student Handbook and the guidelines listed above.

Signature of Student

Date

Signature of Parent/Guardian

Date

Birchwood Christian School

Student Questionnaire: Grades 6-12

Please complete this page without assistance from your parents.

First Name _____ Initial _____ Last Name _____ Nickname _____

Applying for grade _____ Date _____

Do you know of any friends who will be attending Birchwood Christian School?

In which subjects do you excel? _____

In which subjects do you need help? _____

For me, school is: ___ Very HARD ___ HARD ___ Not Hard ___ EASY

Place a check next to the activities that interest you.

- | | | |
|--|--|--|
| <input type="checkbox"/> Cross Country Running | <input type="checkbox"/> Basketball | <input type="checkbox"/> Volleyball |
| <input type="checkbox"/> Wrestling | <input type="checkbox"/> Track and Field | <input type="checkbox"/> Soccer |
| <input type="checkbox"/> Piano Lessons | <input type="checkbox"/> Guitar Lessons | <input type="checkbox"/> Drum Lessons |
| <input type="checkbox"/> Voice Lessons | <input type="checkbox"/> Computer/Technology | <input type="checkbox"/> Photography |
| <input type="checkbox"/> Drama | <input type="checkbox"/> Writing | <input type="checkbox"/> Mission Trips |

What are some of your favorite things to do when you are away from school?

What kind of jobs have you done? _____

How do you serve at your church? _____

Share a favorite Bible verse and tell why you like it. _____

How can you help God change the world? _____

Do you want to attend Birchwood Christian School? ___ Yes ___ No (Please Explain)

Birchwood Christian School
Activities Registration - Release Form
(Please Print)

Student Name: _____

Address: _____

Phone: _____ Date of Birth: _____

Parent Name(s): _____

Important Medical Information (allergies, medications, etc.): _____

Medical Insurer: _____ Policy Number: _____

Emergency Contact: _____ Phone: _____ Cell _____

Medical Release

I, _____ (parent) grant permission for any Birchwood Christian School representative to obtain medical treatment for my child, _____ in case of sickness or injury.

Signature: _____

Permission to Participate in BCS Activities

To participate in various BCS sponsored activities: I authorize the counselors at BCS to transport my child to each activity. I recognize the hazards inherent in trips to and from activities. I recognize there is a significant element of risk in any outdoor, sport or activity. Knowing the inherent risks and dangers and rigors involved in the activities, I the parent/guardian choose to voluntarily accept responsibility for any injury my child may sustain. I recognize that my child is of age to make decisions both good and bad. If my child's actions deem him/her to be unmanageable or inappropriate, I will be responsible for whatever actions the leadership determines is necessary.

I, the undersigned, do hereby verify that the above information is correct and I do hereby release and forever discharge all sponsors from any and all claims, demands, or injury while participating in these activities.

I, _____ (parent) grant my child, _____, permission to participate in all Birchwood Christian School activities for the 12 (twelve) month period beginning August 1, _____ and ending May 31, _____.

(Parent/Guardian Signature)

(Date)

Birchwood Christian School Tuition Agreement Form

Parent(s) _____ Date _____

We choose to pay our tuition for the 2010/2011 school year by the following method:

Birchwood Christian School Tuition Schedule- 2010-11

K3/K4 \$4,300.00 Mon-Fri 8:30-2:15 PM
 K3/K4 \$3,000.00 M-W-F 8:30-2:15 PM
 K3 \$2,000.00 T&TH 8:30-2:15 PM (Option for K3 only)

Grades K-12	First Student	(Oldest)	\$4,300
	Second Student		\$3,000
	Third Student		\$2,000
	Fourth and Additional Students		\$1,200

Registration Fee: \$50

Materials Fee (Due at Registration): \$250

Payment Option #1:

_____ Payment in full by August 15, 2010 (\$150 discount per student)

Payment Option #2:

_____ 50% payment by August 15, 2010 (\$50 student/semester discount)

_____ 50% payment by December 15, 2010

Payment Option #3:

_____ 10 month payment plan starting August 15th 2010 through May 1, 2011

(first month late fee begins August 20th thereafter the 5th of each month)

Payment Option #4

_____ 10 monthly payments from August 1, 2010 through May 1, 2011 by Electronic Funds Transfer (ETF), 5% will be added to monthly tuition fees paid by credit card.

Credit Card Payment: You are welcome to pay by this method, however because of the associated fees BCS is not able to offer tuition discounts for full or 1/2 year payments made with credit cards.

Late Payments – 10% will be added to the monthly tuition charge for payments not received by the 5th day of each month. If tuition is not received by the 10th day of the month, student may be withdrawn from BCS.

Note: Our desire is to help make Christian Education a reality for as many families as we possibly can. Families that sacrifice more than 10% of their gross income may wish to apply for financial assistance on our **Financial Aid Request Form**. *Families who sacrifice less than 10% of their gross income are encouraged to make a tax-deductible donation to the BCS Scholarship Fund in order to make Christian Education affordable to as many as possible*

Understanding the principles of honesty and Biblical stewardship and understanding the necessity of funds being made available in a consistent manner in order to operate this ministry, I/we hereby pledge to honor the terms of this tuition agreement.

Parent/Guardian

Date

BCS Approval

Date

Birchwood Christian School

Pastor's Reference Form

Parent Name _____

Student Name _____

Our Mission

We exist to prepare and equip students spiritually, educationally and socially to effectively engage our culture and our world with the gospel of Jesus Christ.

Dear Pastor,

It is our great desire to partner with families to provide an excellent Christian education for our students. Thank you for giving thoughtful response to the following items. Please return this form directly to the school. All responses remain confidential.

Christian Commitment

	Father	Mother	Student
*Very evident	_____	_____	_____
*Somewhat evident	_____	_____	_____
*Little or no evidence	_____	_____	_____

Church Attendance

*Faithful and regular	_____	_____	_____
*Irregular/ occasional	_____	_____	_____
*Infrequent/ never	_____	_____	_____

Church Relationship

*Member in good standing	_____	_____	_____
*Not a member, but faithful	_____	_____	_____
*Unsupportive	_____	_____	_____

Is the student active in the Sunday school and/or Youth Program of the church? __Y __N

How long have you known the student and his/her family? _____

Do you recommend the student for admission to Birchwood Christian School? __Y __N

Name _____ Title _____

Church _____ Phone _____

Church Address _____

Signature

Date