

the crossing @ birchwood
Ministry Application

22208 North Birchwood Loop Rd.
PO Box 670489
Chugiak, AK. 99567
Office (907) 688-3222

The Crossing is excited about your interest in Ministry and your desire to serve. Christian service fulfills the vision of the body of Christ. We believe it is vitally important to serve with integrity, skill and a heart for ministering to others. Christians, serving the church in places of responsibility, are required to be examples in faith, personal conduct, and business affairs. This high servant-standard presents Christ to our community the best way possible. Therefore, our ministry volunteers, within the various departments of the crossing, must follow the guidelines below.

- **Commitment to Christ**
Spiritual development is the core philosophy; anyone in a ministry position must have a personal, growing relationship with Jesus Christ.
- **Commitment to the Church**
An active volunteer must commit to the church's vision, purpose and beliefs.
- **Commitment to a Balanced Christian Lifestyle**
An active volunteer must be committed to a balanced Christian lifestyle. This includes maturity, emotional stability, healthy interpersonal relationships, financial responsibility and a stable living situation.
- **Commitment to Teamwork**
An active volunteer must encourage team unity in Christ, making the whole body successful. They must have a problem-solving and cooperative attitude.
- **Commitment to Cooperate with Church Supervision**
A successful ministry must have designated leadership. These leaders are held accountable and responsible for those they supervise. Every department volunteer must willingly cooperate with his/her direct supervisor .
- **Commitment to Special Qualifications**
There are specialized qualifications which may only apply to a specific ministry position. This especially pertains to supervision of children and students. The department's pastoral leadership may request additional requirements as necessary.

Each church-ministry volunteer must complete the enclosed application and sign the applicable ministry covenant.

When completed, please turn in the application and appropriate forms to the Ministry Director.

the crossing Ministry Application

SECTION I		Personal Information	
Name:	Last	First	Middle
Address:	Street	City	Zip
Home Phone:	Work Phone:		
Mobile Phone:	E-mail:		
Position applying for:	Date of Birth	Grade: (If in School)	
<input type="checkbox"/> Teacher/Group/Awana Leader <input type="checkbox"/> Ministry Director <input type="checkbox"/> Volunteer (preschool, elementary, youth, Awana) <input type="checkbox"/> Paid preschool/nursery worker <input type="checkbox"/> Greeter/Usher <input type="checkbox"/> Worship Team <input type="checkbox"/> Other _ _____			
Have you taken the membership 101 class <input type="checkbox"/> YES <input type="checkbox"/> NO			

Qualifications/Commitments -

Please fill out all appropriate forms based on the position you desire. (Positions described below.)

1. Lead Teacher/Small Group Bible Study Leader

- a. Must be Church Member (Taken the membership 101 class)
- b. Please fill out Background Form 1, Confidential Application Form 3, Form 4 (if you are a student), and sign Covenant Form 2.

2. Ministry Director

- a. Must be Church Member (Taken the membership 101 class)
- b. Please fill out Background Form 1, Confidential Application Form 3, Form 4 (if you are a student), and sign Covenant Form 3.

3. Volunteer (Preschool, Elementary, Youth, AWANA)

- a. Adults (Over 18) please fill out Confidential Application Form 3
- b. Youth (12 years older and in 7th grade) (Form 4) (Also complete Form 5 if working with preschool department)

3. Paid preschool/Nursery Worker

- a. Student workers please fill out Form 4 and Form 5
- b. Adults (Over 18) please fill out Confidential Application Form 3 and Form 5.

4. Worship Team

- a. Please fill out Worship Team Application Form 6

5. Greeter/Usher

- a. Please turn in Section 1 above only

6. Other - Multiple service opportunities exist. Plug in today: Prison Ministry, Food Bank, Women's Ministry, Men's Ministry, and Technical Ministry. Only section 1 above is required.

Form 1

Teacher/Group Leader/Ministry Director

Background Form

Please respond to the following questions as completely as possible

Spiritual Disciplines

(please mark one)

1) Do you have a daily quiet time? Regularly Occasionally Seldom Never

2) Do you have prayer/Bible study with your spouse and family? Regularly Occasionally Seldom Never

3) Do you tithe? Regularly Occasionally Seldom Never

4) Where do you serve in the church?

5) Please list places in prior churches where you have ministered and positions you have held.

6) What are your spiritual gifts? (Or what do you think they are?) Please list:

Personal Habits

(please mark one)

1. Do you use illegal drugs? YES NO

2. Do you abuse alcohol? YES NO

3. Do you use tobacco? YES NO

4. Do you use foul or abusive language? YES NO

5. Do you have violent or abusive temper? YES NO

6. Have you ever been arrested/charged with a felony or convicted of any crime? (If so provide specifics below).

Doctrinal Questions

(Y/N)

1. Do you believe the Bible is the perfect Word of God (without error?)

2. Do you believe in man's free will to choose or reject salvation?

3. Do you believe in salvation by grace alone through faith in Christ alone?

4. Do you believe Jesus was born of a virgin, and he physically died and physically rose from the dead?

5. Do you believe in the literal six day creation (six 24 hour days)?

6. Do you agree to come under the authority and spiritual headship of those in positions of leadership at the crossing?

Form 2

the crossing

Lead Teacher/Small Group Bible Study Leader Covenant

I believe that the privilege of serving God in a teaching/small group leadership role is worthy of my best, and I covenant to:

- Support the vision, direction, philosophy and beliefs of the church
- Attend Membership 101 to become a member of the church
- Come under the authority of church leadership
- Use material in small groups/Sunday School/Discipleship Training classes that has been approved by Director of Christian Education
- Be regular in attendance and arrive early so that I may have a time of prayer and be available to greet members and visitors of my group as they arrive.
- Continue growing as a Christian, seek God's will for my life and apply His teachings to my everyday life experience. (Eph. 4:1-2)
- Support the church in person through regular attendance of Sunday services and weekly Bible study. (Heb. 10:25)
- Be well-prepared for class by planning for my teaching time in advance with the other member(s) of my teaching team. (2 Tim. 2:15)
- Support the church budget with my giving. (Mal. 3:10)
- Be active in outreach by welcoming visitors and inviting others to attend. (Luke 19:10)
- Support through prayer my church, all teaching ministries, and my fellow workers (I Thess. 5:17)
- Have regular contact with members of my class, making special effort to contact visitors and absentees. (Gal. 6:2)
- Use and reference the Bible in class and teach and help others to understand and treasure the Word of God (Ps 119:16)

With the help of God's wisdom and by the power of the Holy Spirit, I will do my utmost to keep this covenant.

Signature _____

Date _____

I, the Ministry director of the Crossing, approve of this commitment and agree he/she is prepared for this responsibility and will support and guide him/her as necessary.

Signature _____

Date _____

Form 3

the crossing

Ministry Worker's Confidential Application for Background Check

Thank you for your willingness to serve at the crossing. Because every volunteer and staff participant can potentially impact children for good or evil, we must ensure that all servants maintain a Godly, Biblical standard of personal conduct. We trust you share our desire, and you will protect the precious children that God has entrusted to us. Please carefully and truthfully answer each question on this screening form. If you need extra writing room, please attach an additional page.

Our church reserves the right to disqualify and prohibit persons from serving as an employee or volunteer who have any of the following behavioral offenses: 1) convicted of a crime, 2) been on probation for a crime, or 3) received deferred adjudication for any disqualifying offense. Criminal background checks will be conducted on all employees and volunteers. Investigations will be repeated every three years or as often as deemed necessary by the church.

The right to disqualify applicants is based upon a prior history of criminal conduct/moral turpitude. This right applies to any such criminal conduct regardless of whether: (a) the charges were subsequently dropped, and the applicant was never prosecuted for the crime charged, or (b) the criminal charges resulted in a non-conviction such as probation, or (c) the criminal conviction was subsequently expunged from the applicant's record as the result of appropriate legal proceedings.

In a brief paragraph, please describe your salvation experience.

Ministry: _____

Date submitted: _____

- Background
- Power Church Training

Form 3 (pg 2)

the crossing

Ministry Worker's Confidential Application for Background Check

Name: _____
Last First Middle/Maiden

Date of birth: _____

Age: _____

Grade (if student): _____

Present Address: _____

email: _____

City/State/Zip: _____

Home Telephone Number: _____

Driver's License #: _____

SSN: _____

1. Have you ever been charged or convicted of child abuse, domestic violence, child pornography, or sexual molestation? Yes No

2 Have you ever been convicted of a crime? Yes No

If you have answered "yes" to either, please explain:

Background Information

**Note: This information is confidential and will be viewed by the church staff only.*

Applicant's Statement:

I have provided information here that is correct to the best of my knowledge. I give permission for the crossing to inspect any of this information. I will refrain from unscriptural conduct in my performance of church services. My signature below testifies that the information provided is true and complete.

X _____
Signature of Applicant Date

X _____
Parent's Signature (if student leader) Date

****IMPORTANT: Every applicant, regardless of criminal record must comply with this request****

Please understand that the safety of our church's children is a top priority. Therefore, every paid worker or volunteer at the crossing is required to submit to this background check.

Form 4

the crossing

Student Worker Covenant (ages 12 and up)

- You must be 12 years old and have completed the 6th grade.
- If you miss three scheduled teaching times and do not notify the director, your name will be removed from the roster, and you will not be allowed to help as a youth volunteer.
- You must be actively engaged with the children you teach. You need to assist the teacher with whatever tasks he/she gives you. If you are not doing these things, you will be asked to surrender your position.
- You are not allowed to change diapers or go into the bathroom with a child. Adult supervision is required for these duties.
- You must be constantly supervised by an adult. You are not allowed to be in a room alone with the children. This is for your protection as well as the children's.
- Please do not give children any snacks without adult permission. We have many children with allergies.

In a brief paragraph, please describe your salvation experience.

I have read the above requirements/guidelines and agree to abide by them.

_____ _____ _____
 Volunteer Printed Name Age Date

X _____ _____
 Parent (Signature required) Date

X _____ _____
 Youth Director Signature Date

X _____ _____
 Christian Education Director Signature Date

Form 5

the crossing

Paid Childcare Worker Covenant Guidelines

- You must be 12 years old and have completed the 6th grade.
- Pay is \$6 per hour for workers 12-15 years old.
- Pay is \$8 per hour for workers 16 to 17 years old.
- Pay is \$10 per hour for workers 18 years old and over.
- It is preferred to have a Red Cross Babysitting Certification (or interview with the Preschool director to waive this requirement). Waivers will be decided on a case by case basis).
- Everyone over 18 must complete a background check. **(Form 3)**
- You must be actively engaged with the children you are helping. You need to assist the teacher with whatever tasks he/she gives you. You are paid for this purpose.
- If you cannot make your scheduled working time you must contact the childcare coordinator or preschool director. Failure to do so may cause termination.
- Youth workers are not allowed to change diapers without direct parental permission.
- Please do not give children any snacks without adult permission. We have many children with allergies.

In a brief paragraph, please describe your salvation experience:

I have read the above guidelines and agree to abide by them.

X _____
Volunteer Name Age Date

X _____
Parent (Signature required) Date

Ministry Leader Reference Date

Form 6

the crossing

Worship Team Application

What instrument(s) do you play?

How many years?

Have you had previous experience playing on a worship team? _____

Have you had formal training (private lessons, school, etc)?

Do you sing? Part: Soprano Alto Tenor Bass (Can you harmonize? Yes No)

Do you sight read?

1) Notes YES SOME NO

2) Chord Charts YES SOME NO

Tell me about your faith journey with God. Where are you today?

What is worship to you?

Why do you want to be involved in worship ministry at the crossing?

At the crossing, Worship team ministry involves commitment to the church's worship vision (see below). Rehearsal attendance, preparedness and punctuality are expected for all members. We ask that you regularly pray for the worship ministry, the Sunday service, and the teams involved on that particular day. Team member unity is paramount. If a member has a grievance with another member, Matthew 18 is the only acceptable principle for conflict resolution. Members will not criticize one another, nor will they speak negatively about other members. Worship team members are encouraged to actively breathe life into the church. Members should attend functions and activities that reflect the desire for the entire church community's well-being.

We ask that you endeavor to grow in these 5 areas: *Preparedness, Skill Development, Good Communication, Healthy Team Dynamics* (Community) and *Modeling Worship* (on and off the stage).

Please consider these things prayerfully before agreeing to uphold them.

I commit to these principles and will do my best to actively serve this church with my worship ministry skills.

X

Signature

Date

Our Vision for Worship Ministry at the crossing:

That we would grow together as a community of worship leaders, see God magnified in our relationships, and serve in Holy Spirit-led, inspiring worship.

****Note:** Worship Team Applicants must go through a personal application/audition with the Worship Leader.